

# Eagle Scout Leadership Service Project Guidelines

The purpose of the Eagle Scout Leadership Service Project (ESLSP) is for you to:

- (1) Plan the details for execution of a major project. This includes planning, budgeting, and execution.
- (2) Execute the project by demonstrating leadership of a group of young people.
- (3) Adults may assist in the project but they are not there to direct any activities.

## *Plan to execute and execute the plan.*

A sample Troop 8 ESLSP is found in Troop 8 Form 30 (Sample) – Sample Eagle Scout Leadership Service Project. Download a copy from the Troop 8 website. While this sample uses various products from the Microsoft Office Family, there is no need for you to use these products. For instance, a schedule can be drawn with a simple timeline. However, your project must clearly communicate the message that you have planned the project and executed your plan.

## Eagle Scout Leadership Service Project Checklist

### Administrative Items

- Use the electronic or handwritten version of the Eagle Scout Leadership Service Project (ESLSP) Workbook (BSA Form 18-927D). Do not mix the two versions. If you use the electronic version, print all pages. Do not change any of the original text by either deleting or changing formats. You may add continuation pages at the end for added text.
- Do not start the actual work on your project until you have the approval signature from the District Advancements Committee. After the Troop Committee Representative signs your packet, the Troop Committee will forward it to the District Advancements Committee. The District Advancements Committee will notify you when the packet is ready for pick-up or mail it back to your home address.
- There are three signatures required before the ESLSP is sent to District: the beneficiary, the Scoutmaster/Coach/Advisor, and the Troop Committee Member.
- Discuss the general plan with your beneficiary. Write drafts of the ESLSP. Have your beneficiary and ESLSP Advisor (Scoutmaster or Assistant Scoutmaster) review all drafts. Do not obtain the signature of your beneficiary until the ESLSP advisor has reviewed your final version of the ESLSP Workbook. This will prevent the nuisance of finding and having your beneficiary sign numerous copies of the ESLSP Workbook.
- The original copy of your plan will be submitted to the District for approval. Make a copy of the plan (with all signatures) after it is signed by the Troop Committee.

### ESLSP Workbook

- Have you personally planned the project.
- Will you actually lead the project through its successful completion? You (not your father, scoutmaster, etc.) should do all of the planning and get all of the approvals.
- Your ESLSP Workbook states that "You may pick an eagle project that has been done before". However, you may not duplicate the same project that a fellow scout in your troop has recently completed since this will make the planning aspect of your project trivial.

Will your project indeed benefit a religious institution, a school, or the community? The Boy Scouts of America **may not** be the project beneficiary and that the project may not be a "fund-raiser".

Have you obtained all necessary approvals (including all property owners) for the project?

Will you lead the efforts of an appropriate number of people in the project?

Will an appropriate amount of effort be expended on the project?

Is your plan complete? Since there is not enough room provided in the workbook to present your entire plan, write "See Attached" for your Project Details. Attach the **Project Details** as separate sheets of paper. To ensure your plan is complete, break your **Project Details** section into the following subsections:

**Present Condition** - Describe why your project is needed.

**The Method** - You need to emphasize your leadership role for organizing and leading your helpers. You also need to include detailed drawings/sketches of any items to be built. Planning details in advance prevent crisis management the day of your events.

Break your project into phases

Phase 1 – Planning

Phase 2 – Funding

Phase 3 – Pre-Workday Activities

Phase 4 – Workday #1

List Materials and Tools Required

Plan Helpers Required – State the number and their job. Assign times to the individual jobs.

Safety – Identify all possible hazards, and ensure that you include a first aid kit.

Add additional phases for each workday or other major activities

List Materials and Tools Required

Plan Helpers Required – State the number and their job. Assign times to the individual jobs.

Safety – Identify all possible hazards, and ensure that you include a first aid kit.

**Workday(s)** – Execute your ESLSP as presented in the plan. Take pictures as they are helpful in completing your ESLSP Workbook. Make a record of any changes that occurred from your original plan.

Complete your ESLSP Workbook. Have it approved by your beneficiary and Scoutmaster. Make a copy after all signatures. Submit the original to the Troop Committee Chairman.